

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

January 13, 2025

**ORGANIZATIONAL MEETING/SPECIAL MEETING 6:30 PM
CONFERENCE ROOM A
FAIRFIELD ADMINISTRATION BUILDING**

OPENING OF THE MEETING – CALL TO ORDER

President Pro Tem – Brian Begley

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2025 (ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2025

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2025 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; 2nd: _____

_____ Begley _____ Berding-Miller _____ Clark _____ Gundrum _____ Napier

President declares _____ elected Vice President of the Fairfield Board of Education for 2025

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2025 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: Thursday, February 6
Thursday, March 6
Thursday, May 1 (South Elementary)
Thursday, June 5
Thursday, August 7
Thursday, September 4
Thursday, November 6
Time: 6:30 P.M.
Location: Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.
(There will be no work session in April, July, October and December)

Regular Sessions: Thursday, February 20 (Freshman School)
Thursday, March 20 (East Elementary)
Thursday, April 10
Thursday, May 15
Thursday, June 26
Thursday, July 10
Thursday, August 21
Thursday, September 18
Thursday, October 16

Thursday, November 20
Thursday, December 11
Time: 6:30 P.M.
Location: Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2025 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend approval of the following standing authorizations for 2025:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
 2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
 3. Authorize the Treasurer to invest inactive funds whenever funds are available.
 4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
 5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
 6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
 7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
 8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
 9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.
 10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board,

such resignations shall be deemed effective as of the date and time of the Superintendent’s /Designee’s acceptance.

- 11. Authorize the Superintendent or Designee to make offers of employment directly to candidates for substitute support staff as necessary within the limits of the annual appropriation resolution on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

- 12. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for professional and support employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
- 13. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
- 14. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____
- 4. Student Achievement _____

(Any of items “A” through “D” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month – Gina Gentry-Fletcher

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

- a. Rodney Ritzie, Freshman, Social Studies
(effective June 1, 2025; for retirement purposes)
- b. Kimberly Witt, Creekside, 6th grade ELA
(effective June 1, 2025; for retirement purposes)

2. Extracurricular Resignation

- a. Catherine Ogilvie, Swim, Diving, Boys & Girls
(effective 2024-2025 school year; for personal reasons)

3. Unpaid Leave of Absence

- a. Kristen St. Clair, Sacred Heart, Intervention Specialist
(effective November 18, 2024 through December 20, 2024; for childrearing purposes)

4. Employment

- a. Courtney Kidd, East, Preschool Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2024-2025 school year, effective January 6, 2025; for a new position)

- b. Extracurriculars 2024-2025

Middle- Creekside and Crossroads Combined

Max Meddings, Wrestling, Assistant Coach

Curtis Rouse, Wrestling, 7th/8th Grade

- c. Substitute Teachers 2024-2025

Heather Harkins

Lavassa Martin

Alexys Napier

(All recommendations are for the 2024-2025 school year at a rate of \$125 per day.)

5. Corrections

- a. Kari Burdine, Central, 3rd grade
(correct effective date of retirement to June 1, 2025; previously listed on September 5, 2024 Board agenda effective August 1, 2025; for retirement purposes)
- b. Lori Baird, Senior High, English
(correct effective date of retirement to June 1, 2025; previously listed on October 17, 2024 Board agenda effective August 1, 2025; for retirement purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Heather Harkins, South, Educational Support Assistant
(effective the end of the day December 20, 2024; for personal reasons)
- b. William Kramer, North, Educational Assistant
(effective the end of the day December 20, 2024; for personal reasons)
- c. Donald Miller, Compass, Custodian
(effective the end of the day January 31, 2025; for retirement purposes)
- d. Kayla VanWinsen, West, Educational Assistant
(effective the end of the day December 13, 2024; for personal reasons)

2. Unpaid Leave of Absence

- a. Tiena Johnson, Transportation, Bus Driver
(effective December 11, 2024; for personal reasons)

3. Employment

- a. Shawn Mack, District, Temporary Custodian
(effective December 16, 2024 through March 16, 2025; for a replacement position)

- b. Christopher Williams, Senior High, Custodian
(effective January 2, 2025; previously temporary custodian; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

C. Items for Board Discussion

- 1. Middle School and High School Program of Studies – Mandy Aug
- 2. Memorandum Of Understanding – Member Evaluation Schedule – Kim Hauer

D. Other Items for Board Action

- 1. Recommend approval of the resolution of the Appointment of Associate School Board Member to serve on the Butler Technology and Career Development Schools Board of Education.

WHEREAS, the Fairfield Board of Education wishes to appoint a member to serve on the Butler Technology and Career Development Schools Board of Education; and

WHEREAS, to be qualified to serve on a board of education of a joint vocational school district, a member must meet the qualifications set forth in Ohio Revised Code 3311.19; and

WHEREAS, the named appointee meets the qualifications as set forth in ORC 3311.19.

NOW THEREFORE, be it resolved, that Brian Begley meets the qualifications of Ohio Revised Code 3311.19 and is hereby appointed to serve on the Butler Technology and Career Development Schools Board of Education for a three-year period beginning January 1, 2025 and ending December 31, 2027, in accordance with Ohio Revised Code 3311.19.

- 2. Recommend approval of a Memorandum Of Understanding between the Board of Education and Fairfield Classroom Teachers’ Association in regard to Member Evaluation Schedule.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meeting:

December 12, 2024 – Regular Meeting

B. Recommend approval of the financial reports for the month of December 2024.

C. Recommend approval of the 2024-2025 Amended Appropriations Resolution.

D. Recommend approval of the fiscal year 2026 Tax Budget that will be submitted to the Butler County Auditor’s Office.

E. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2025:

Scorekeepers/Timers/Ticket takers:	\$20 - \$60 (dependent upon sport/games worked)
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

F. Recommend approval of the annual membership (\$9,516) with the Ohio Schools Boards Association for January 2025 – December 2025.

G. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2025 – December 31, 2025).

H. Recommend approval of the new IRS mileage rate of 70 cents effective January 1, 2025.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

B. Butler Tech - Brian Begley

C. Student Achievement - Abby Berding-Miller

D. Parks and Recreation – Scott Clark

E. Planning Commission – Billy Smith

ANNOUNCEMENTS

January 20, 2025 – Martin Luther King Day – No School
January 20-24, 2025 – Diversity Recruitment & Retention Committee’s Districtwide Unity Week
February 6, 2025 – Board Meeting (Work Session) 6:30 PM, Fairfield Senior High School,
Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The discipline of public employees 121.22 (G) (1)
Court Action R.C.121.22 (G) (3) – Pending or Imminent Litigation
Collective Bargaining 121.22 (G) (4)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

President adjourns meeting at _____ **P.M.**